

WHAT IF I HAVE QUESTIONS?

If you have questions about these WorkFirst changes or want to end your sanction, call your local CSO (Community Services Office).

WorkFirst
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Lacey, WA 98504-5470
Mailstop: 45470

Important WorkFirst Changes



ARE YOU IN SANCTION?

A key WorkFirst goal is for families to participate in services the program offers so they can better provide for their children. This September, the WorkFirst sanction rules will change. Parents must participate in the program or lose their cash grant.

If you do not end your sanction before September, these rules will affect your family. We want to work with you to help you end your sanction by participating in WorkFirst activities.



WHAT ARE THE NEW WORKFIRST SANCTION RULES?

The new sanction rules start September 1, 2006.

1. Your cash grant will end if you are in sanction for six months in a row.
2. If you leave in sanction and reapply within six months after your cash grant ends, you must follow your Individual Responsibility Plan for 4 weeks in a row before you get cash.
3. If you go into sanction again, your cash grant will close after you are in sanction for three months in a row.

HOW DO I END MY SANCTION BEFORE SEPTEMBER?

Contact your worker to end your sanction before September 1, 2006. You can:

- Update your Individual Responsibility Plan (IRP) or end your sanction if you have a good reason for not participating.

- Participate in an evaluation that will identify activities to help you participate and reach your employment goals. We call this a comprehensive evaluation.
- Follow your Individual Responsibility Plan, for 4 weeks in a row.

WHAT IF I AM IN SANCTION THIS SEPTEMBER?

We will ask you to come into the office before we decide whether to close your cash grant. You can bring along anyone you want. If you do not come, we will try to visit you at your home. We want to talk to you about:

- The benefits of the WorkFirst program.
- The many activities and supports for you and your family when you participate.
- How you can participate in WorkFirst.
- How you can get resources in the community to help you participate.

- How to end your sanction or reapply if your cash grant ends.
- How you plan to take care of your children without a cash grant.

If you decide not to talk with us, we will have to make the decision based on the information we have.

HOW WILL WE DECIDE TO END YOUR WORKFIRST CASH GRANT?

A Supervisor and Community Service Office Administrator will review your case and the Statewide Sanction Review Panel will make the final decision.

The reviews will make sure:

- We told you your responsibilities,
- Your sanction was appropriate, and
- We tried to help you start participating in the program.

Once the reviews are done, you will get a letter in the mail telling you if your cash grant will end.